Dear Guests

Welcome in the Hotel Ambassador and De la Paix, right in the heart of Lucerne. We are happy to have you here. We try our best to make your stay an unforgettable one. Please read this information carefully to make things easy for you at the hotel as well as in Lucerne.

You can contact the reception with pressing the button 9 on your telephone

We hope you will spend a pleasant time in our hotel and we thank you for staying with

We wish you a fantastic time in Lucerne!



Adapter

Adapter and charger can be borrowed at the Hotel De La Paix Front Office or as well be bought for CHF 20.00.

Allergy

If you have any allergy or intolerance please let us know as soon as possible. We will try to fulfil your wishes.

Synthetic bed linen is available on request.

ATM / Bank

The closest bank office with ATM Services (24h) is situated at Zürichstrasse 12

Opening hours:

Monday to Friday 9am - 12pm 1.30pm - 5pm

Another ATM is located in the Shopping center "Löwencenter" next door to the Ambassador building. This one is only available within the opening hours.

Opening hours Löwencenter:

Monday to Friday 9 am - 7 pm Thursday 9 am - 9 pm Saturday 9 am - 5 pm

Breakfast

Our continental breakfast buffet is at your disposal: At the Hotel de la Paix 7 am - 10 am

If you in need of a special diet please inform us the evening before.

Taxi

If you need a Taxi please contact the front office staff or someone from the restaurant.

Check-out

Check-out time is from 7 am till 11am. The luggage can be stored at the front desk until your departure. On request we offer express check-out. For this we ask you to deposit your credit card data on the evening before check-out, or to settle the invoice the previous evening.

Church services

You find the schedules of the churches in the City-Guide at the Front Office.

Cooking

Due to fire police regulation it is absolutely forbidden to use cooking plates, electric kettles, heating appliances or other devices in the rooms.

In case of disregard we charge CHF 500. — and if the automatic fire detection alarm goes to the fire department without a real emergency it will be CHF 2000.— $^{\circ}$

If you need hot water you can help yourself at the coffee machine in the Ambassador Breakfast room or in the Restaurant Lapin any time between 07am and 10pm.

It is possible that we heat something for you in the microwave. Ask at the reception from the Hotel Ambassador. Each plate costs CHF 5.00.

Conference / function rooms

We are delighted to provide our conference rooms on request.

Hotel de la Paix	Artilleriestübli	(up to 15 guests)
Hotel de la Paix	Reduit	(up to 50 guests)
Hotel Ambassador	Frühstücksraum	(up to 50 guests)

Doctor / Pharmacy

A pharmacy is situated in the shopping center "Löwencenter" next to the hotel Ambassador. In case of emergency, contact the Reception or **call number 777**.

Hospitals and Medical Centers in Lucerne

Luzerner Kantonsspital	Klinik Hirslanden	Permanence Medical
		Center

Spitalstrasse St. Anna Strasse 32 Trainstation 6004 Luzern 6006 Luzern 6003 Luzern

Tel: +41 (0)41 205 11 11 Tel: +41 (0)41 208 32 32 Tel: +41 (0)41 211 14

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Drinks

There is a Minibar in every room in the Ambassador and a vending machine on the ground floor at the De la Paix. Drinks are served as well in our cozy Restaurant "Lapin". Ice can be taken at our ice machine in the Ambassador next to the staircase.

Emergency Exit

In case of fire alarm please stay calm and shut windows and doors. Leave the building without luggage through the emergency exit (marked with green bright signs). You find an evacuation plan on your room door. As an additional exit you can also use the passage to the other hotel on the $2^{\rm nd}$ floor. On every floor in the Ambassador building there is a red box with a key next to the emergency exits. Please break the glass and open the door with the key.

The **assembling place** for the Ambassador guests is the bus parking in front of the hotel. The de la Paix guests assemble on the place in front of the hotel, next to the shop "Chäs Barmettler". In case of a heavy smoke emission please stay in your room and dial number 777. **Do not use the elevator! Follow the staff's orders!**

Excursions / Entertainment

You find at the front office brochures about Lucerne and sightseeing places. If you need more information please do not hesitate to contact the staff at the reception, we are happy to assist.

As an alternative you may contact the tourist information at the railway station.

Opening hours Tourist Office:

Monday to Friday 8.30am - 5pm Saturday, Sunday, public Holiday 9am - 1pm

We offer a pocket map and a City guide (including a Guest card, which gives you reductions and discounts on several museums and excursions) at the front desk.

Fax and copy services

We provide this service at the De La Paix between 7am and 10pm. Incoming faxes are free of charge; outgoing fax costs CHF 0.60 per page. If you receive a fax you will find a message on your key. Fax number Hotel Ambassador: 0041-(0)41-418 80 90. For copies we do charge CHF 0.50 per page.

Garden

Our terrace is located outside the Ambassador, where the passage to De la Paix starts $(2^{nd} floor)$.

Internet services

You can use the internet station in the lobby of de De La Paix building or the free Wi-Fi. Free Wi-Fi access with the Network "guest" and Password 1234567890.

Key

If you need a spare key for your room you may obtain it at the reception. In the event of loss we charge CHF 50.00.

Laundry

Guest laundry handed in until 8am to the reception will be back before 6pm the same day. This service is not available on weekends and public holidays.

Alternatively, there is a self-service laundry shop in town, for more info go to www.laundryluzern.ch . Our reception staff will be happy to help.

Please dry your wet laundry only in the bathroom and do not hang up your clothes over the lamps. You can iron your clothes next to the reception in the Ambassador building. Bed clothes will be changed regularly. If you wish an extra change during your stay, we will gladly do this for you. To get new towels just leave them on the floor or in the bath tub.

Library

On each floor in the Ambassador building you find bookshelves with books in different languages. If you have finished a book from your own collection you can just exchange it with a book from our library.

Morning Kit

If you need a vanity set, a toothbrush, a shaving kit or a sewing kit you can collect that at the reception.

The shower gel / shampoo provided in the bathroom are for hair and body.

Newspaper

You find a variety of newspapers and magazines in the the Restaurant "Lapin".

Payment

We accept the following payment instruments:

Credit cards MasterCard / Visa / American Express / JCB /CUP

Bankcards Maestro / Post

Foreign currency Euro / Dollar (change in CHF)

Parking

24h parking is available at the public garage from "Löwencenter" (max. height of 2m) at special hotel rate of CHF 25.—

Please bring your ticket to the front office in order to get it stamped to drive out before you check out.

Or if you find an outdoor parking space (short-term parking, white lines), we can issue you a digital 24-hour ticket for CHF 18.-.

Pillow/ Cover

If you wish to have an extra pillow or cover, please see the staff at the reception or call.

Phone calls

To make a phone call you dial "0" and wait for the free line signal. Afterwards you can type in the regular number you would like to call. Due security only local calls within Switzerland are possible. If you want to call from room to room just dial the room number. The reception number is 9. **In emergency cases call 777**.

We connect incoming phone calls for you from 7am to 11pm.

Phone number of the hotel: 0041-(0)41-418 80 00.

Police station

daily from 7am – 7pm Polizeigebäude Stadt Luzern

Hirschengraben 17a

6003 Luzern

Tel: +41 (0)41 248 71 17

Post office

The nearest post office is situated at Zürichstrasse 16.

Opening hours Post office:

Monday to Friday 7.30am – 12pm 1.30pm – 6pm

Saturday 8.30am – 11am

You can give your mail and letters to us and we will send it for you. Stamps are available at the front office.

Reception / Front Office

The Reception is open from 7am to 10pm. If you leave the hotel early in the morning on your departure we kindly ask you to check-out the evening before. The hotel entry is closed from 11pm to 6.30am.

Restaurant "Lapin" at the De la Paix

We would be happy to welcome you in our restaurant. We serve you a variety of specialties from Lucerne and around.

The Restaurant is open from 10am – 12am (midnight). Please ask the Front Desk to make a reservation or dial directly number 174.

Lunchtime 11.30am - 2pm **Dinnertime** 6 pm - 9.30pm

Room service 11.00am - 2pm 6pm - 9pm

Room Service

Please dial Restaurant: 174 for room service order. Please note we charge an additional CHF 10.00 for this service.

Safe

The safe in your room is at your disposal free of charge. The user manual is in your cupboard. If you have valuables worth more than CHF 2'000.00 we can lock it for you in the hotel safe.

Shoe-polishing machine

You find it on the 2^{nd} floor next to the reception in the Ambassador.

At the reception there is a shoe cleaning set available.

Shopping

Best place for shopping is the Old Town (yellow part in the City-guide) and only a few minutes walk away from our hotel.

Opening hours of the shops:

Monday- Wednesday 9am - 7pm Thursday 9am - 9pm Saturday 9am - 5pm

At the train station on the lower level you'll find a few shops which are open on Sundays and public holidays from 7am – 9pm.

Smoking

Smoking in our rooms is strictly forbidden. In case of disregard please be aware that we will charge CHF 200.00 for an extra cleaning. You are more than welcome to smoke in our garden in the passage between the hotels on the 2^{nd} floor, at the entrance from the Hotel De La Paix or at the entrance from the restaurant Lapin.

SOS

General Emergency numbers:

Police	Fire Department	Ambulance
(0) + 117	(0) + 118	(0) + 144

Television

Channel Name
1 SRF 1 HD

2 SRF zwei HD3 SRF info HD

4 Das Erste HD

5 ZDF HD

6 SWR BW HD

7 BR Fernsehen Nord HD

8 SAT.1

9 SAT.1 Gold

10 RTL Television

11 NITRO

12 RTLup

13 RTLZWEI

14 SUPER RTL

15 KiKA HD

16 TOGGO plus

17 ProSieben

18 Pro7 MAXX

19 VOX

20 VOXup

21 kabel eins

22 kabel eins Doku

23 arte HD

24 3sat HD

25 MDR Thüringen HD

26 WDR Aachen

27 NDR FS NDS HD

28 zdf neo HD

29 ZDFinfo HD

30 hr-fernsehen HD

31 SR Fernsehen HD

32 Radio Bremen HD

33 ONE HD

34 REGIOTV

35 WELT

36 sixx

37 TELE 5

38 ARD alpha HD

39 tagesschau24 HD

40 ntv

41 phoenix HD

42 DMAX

43 Eurosport 1 Deutschland

44 SPORT1

45 BBC News

46 DW English HD

47 France 24 (In English)

48 Al Jazeera English HD

49 Sky News Intl

50 Bloomberg Europe TV

51 BBC Two HD

52 BBC Three HD

53 CBBC HD

54 CITV

55 ETV4

56 ITV1

57 ITV1+1

58 ITV2+1

59 ITV3

60 ITV4

61 UTV

62 EWTN English

63 RTS Un HD

64 RTS Deux HD

TV5MONDE EUROPE

65 HD

66 France 24 (en Francais)

67 RSI LA 1 HD

68 RSI LA 2 HD

69 Rai 1 HD

70 Rai 2 HD

71 Rai 3 HD

72 SMTv San Marino HD

73 TG NORBA 24

74 Telesur HD

75 TVE Internacional

76 24H

77 ARIRANG HD

78 NHK WORLD-JPN

79 KBS WORLD HD

80 TRT World HD

81 Simaye Azadi SD

82 BAYYINAT

83 TVRI WORLD

84 RIK SAT HD

85 BBC Arabic HD

86 TV Congo

87 Tunisie Nationale

Radio

88	1LIVE	134	R.BuonConsiglio		RFI Persian
89	BBC English Mid_East	135	R.ONDA D'URTO	181	RFI Prague
90	BBC English (Europe)		Radio 1	182	RFI RMC MO
91	BBC Horn of Africa	137	Radio 24	183	RIK3
92	Bayern 1	138	Radio 3	184	RTL 102.5
93	Bayern 2	139	Radio 4	185	RTL RADIO
94	BAYERN 3	140	Radio 5	186	RTS-1ere
95	BR-KLASSIK	141	Radio Clasica	187	SRF 1
96	BR24	142	Radio Congo	188	SR 1 Europawelle
97	BR24live	143	Radio Exterior	189	SR 2 KulturRadio
98	BR Schlager	144	RADIO FRECCIA	190	SR 3 Saarlandwelle
99	BR-Heimat	145	Radio Horeb	191	SRF 1 AG SO
100	Bremen Eins	146	Radio Iglesias	192	SRF 1 BE FR VS
101	Bremen Zwei	147	RADIO ITALIA s.m.i.	193	SRF 1 BS
102	Bremen Vier	148	Radio Jahani	194	SRF 1 GR
103	Bremen NEXT	149	RADIO MATER	195	SRF 1 LU
104	CAPITAL	150	Radio RTR	196	SRF 1 SG
105	COSMO	151	Radio Sportiva	197	SRF 1 ZH SH
106	Couleur3		RADIO ZETA	198	SRF 2 Kultur
107	DASDING	153	Rai GR Parlamento	199	SRF 3
108	DEEJAY	154	Rai Isoradio	200	SRF 4 News
109	Die Maus	155	Rai Radio 1	201	SRF Musikwelle
110	DW08	156	Rai Radio 2	202	SRF Virus
	DW09	157	Rai Radio 3	203	Swiss Classic
112	DW-FEED1	158	Rai Radio Kids	204	Swiss Classica
113	DW-FM01	159	Rai Radio Live Napoli	205	Swiss Classique
	DW-FM02		Rai Radio Slovenia		Swiss Jazz
	EDM Events		Rai Radio Techete'		Swiss Pop
	Espace 2		Rai Radio Tutta Italiana		SWR Aktuell
	Giornale Radio		Rai Radio1 Sport		SWR1 BW
	NDR 1 Nieders. HAN		Rai Radio3 Classica		SWR1 RP
	NDR 1 Radio MV SN		Rete Due		SWR2
	NDR 2 NDS		Rete Tre		SWR2 5.1
	NDR 90,3		Rete Uno		SWR3
	NDR Blue		RFI Afrique		SWR4 BW
	NDR Info NDS		RFI Albania		SWR4 RP
	NDR Info Spezial		RFI Bucarest		TOGGO Radio
	NDR Kultur	171			WDR 2 Rheinland
	NDR Schlager		RFI Divers 7		WDR 3
	NDR1 Welle Nord KI		RFI Erevan		WDR 4
	N-JOY		RFI Français		WDR 5
	Option Musique		RFI Germany		WDR Event
	popolare		RFI Langues Div		WRN English Europe
	PULS		RFI Langues Est		WRN Russki
	R Tunisie Internatio		RFI Liban		WRN Sawt Al Alam
	R Tunisie Nationale		RFI Metropole		Jant / II / II all
.00	dinolo i tadonalo	. , 0	Motropolo		

Tipping

In Switzerland tips are included in the prices. If you experience exceptional services please feel free to show your appreciation with a small gesture.

Umbrella

For rainy days we provide umbrellas on request in the Lobby. If you would like to buy it as a souvenir for home, it costs CHF 25.00.

Voltage

The voltage is 220 Volt.

Wake up call service

Please contact the reception to organize your wake up call.

Water

You can drink the tap water without any doubt. It is one of the best in the world.

We wish you a pleasant stay!